



Staying Safe Covid-19 2020/21





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Covid-19 measures on campus

Over the past few months we've been preparing the campus and we've applied the Department for Education and Universities UK Guidance to help steer us, as a result we've:

- Completed Risk Assessments across all of our rooms and resources
- Allocated new occupancies for our spaces to enable distancing
- Reviewed our campus resources and services to ensure they meet Covid-19 safe measures
- Declared the campus as ***Covid-19 Secure*** as per the UK Government Guidance
- Installed hand sanitisation points, one way systems and enhanced our cleaning provision
- Developed a policy for face coverings on campus
- Developed plans for action in the event of a suspected or confirmed case



Cleaning

We've enhanced our cleaning on campus and you can expect to see:

- On campus cleaners
- Increased frequency of cleaning
- Cleaning of high touch points such as doors, switches and handrails
- Access to cleaning products for additional cleaning as required
- Enhanced cleaning of shared items and equipment



Distancing

We've prepared the campus to help facilitate distancing, please help us by:

- Following one way routes and directional signage
- Walk on the left hand side where possible
- Maintain distance whilst in queues
- Give way to others in narrow corridors or stairways
- Keep your distance whilst navigating the campus
- Maintain a safe distance whilst taking part in learning and other activities



Hand hygiene

One of the most important elements to help minimise Covid-19 transmission is personal hygiene, some key points to remember:

- Wash or sanitise your hands regularly
- Welfare facilities are provided across the campus, although access will be limited to maintain safe distancing
- We have installed hand sanitiser at key campus entrance and exit points
- Please keep your own supply of hand sanitiser for easy access
- Sneeze or cough into a tissue and then dispose of safely
- Avoid touching your face



Monitoring for symptoms

The 3 key Covid-19 indicator symptoms are:

- ❖ A fever
 - ❖ A new or continuous cough
 - ❖ A change in your sense of taste or smell
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- If you have any of the above symptoms, you should contact the NHS and request a test immediately.
 - Stay at home and self-isolate
 - If you have been in close contact with any person who is Covid-19 positive you must self-isolate and monitor for symptoms in line with NHS advice



Face coverings

You are required by law to wear face coverings on public transport, in shops and in other enclosed public spaces.

Face coverings should be worn on campus:

- Moving around campus indoors
- In teaching and learning spaces, where 2m distancing cannot be maintained
- In offices, where 2m distancing cannot be maintained
- By all users / visitors in all refectory/café areas unless in the process of eating and drinking
- By all users / visitors in all library buildings, art shops and galleries; and
- When using welfare & toilet facilities.

Face coverings are not required in the following circumstances:

- When in the process of eating & drinking in the refectory/café areas
- In outdoor campus areas where distancing is possible
- If wearing a face covering impedes other personal protective equipment you need to wear
- If you are working alone; and
- If you have health, or disability reasons that mean wearing a face cover is not possible.



Face coverings

- For people who have health, or disability reasons that means wearing a face cover is not possible, **then** some people may feel more comfortable showing something that says they do not have to wear a face covering. This could be in the form of an exemption card, or badge. There are a number of schemes available, listed below:-
 - ❖ [The Sunflower Lanyard](#)
 - ❖ [Government exemption card & badge](#)
 - ❖ [Wirenews exemption cards](#)
 - ❖ [Asthma UK exemption card](#)
 - ❖ [Mask exemption Card package](#)

Please ensure that you:

- Have a face covering on your person at all times
- Make sure it covers your nose and mouth
- Avoid touching your face when wearing it
- Wash after using
- Wash your hands before wearing and after removing
- Ensure you are aware of the UK government specification on face coverings

Questions or queries?

If you have any questions, queries or concerns you can contact:

- Campus Gateway Services
- Programme Director
- Head of School