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## UNIVERSITY FOR THE CREATIVE ARTS

### Application Form Declaration

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By submitting an application to UCA, we will consider that you have read this declaration and agree to its contents.

#### Information in your application

You must provide accurate information in your application and should contact us if the information changes. It is important to let us know if your email address, telephone number or address changes to ensure we can contact you. If we believe that information in your application is incorrect, false, or is missing, we may contact you, your referee or your college to check/request this.

Your personal statement must have been written by yourself and any portfolio work you provide must be your own work. If we discover that your application or portfolio includes false, fraudulent or plagiarised information, we will be entitled to amend withdraw or cancel your application/offer.

#### How many applications you can make

You may apply to more than one course at UCA. If you are interested in a pre-degree course offered at multiple campuses, you should make one application to your preferred campus; you can change your campus at a later date.

You can only accept one course at UCA. If you accept multiple offers, we will contact you to arrange for additional applications to be withdrawn.

#### If we make a mistake

We aim to provide a high quality applicant experience by processing applications efficiently and accurately and by providing timely and informative communications. However, we will not be liable for any mistakes or delays or any loss or damage caused by mistakes or delays outside of our reasonable control.

#### Your contract with UCA

If you receive an offer to study at UCA (which may be for an alternative course to the one you originally applied to), your contract with us will become binding when you accept your offer. We will provide 'pre-contract' information in our offer email. This will include information about the course, tuition fees and costs, our complaints policy, and our regulations, terms and conditions. You should take time to read and understand this information before you accept an offer.

#### Cancelling your application

If you would like to cancel your application, email [admissions@uca.ac.uk](mailto:admissions@uca.ac.uk).

#### Data Protection / Sharing your data

View our [Application Privacy Notice](#) for more information about the data we collect, how it is used and when it might be shared.

You consent to UCA writing to you or your agent or appointed third party directly via email to confirm details regarding your application during the application process.